

**2007-2008 VERIFICATION WORKSHEET- PARENT INFORMATION**

Student's Name: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Your Free Application for Federal Student Aid (FAFSA) has been selected for a process called "Verification". In this process, the Office of Financial Aid will be comparing the information you provided on your FAFSA with tax forms (see back page for examples of tax forms) and other financial documents. Federal law indicates that the Office of Financial Aid has the right to ask for this documentation before awarding Federal Student Aid. If corrections are required to your FAFSA data, we will electronically reprocess your FAFSA with the revised information and you will receive an acknowledgement from the U.S. Department of Education showing these revisions. You will also receive an updated award letter listing the new amounts.

Your parent(s) must complete this form and provide copies of all requested paperwork to the campus you will be attending within **30 DAYS** of receipt. Incomplete paperwork will be returned to you for completion thereby delaying the processing of your financial aid award. **FAILURE TO RETURN THE REQUESTED DOCUMENTATION BEFORE YOU END YOUR TERM OF ENROLLMENT WILL RESULT IN THE CANCELLATION OF YOUR AID.**

**PARENTS'/STEPARENTS' MARITAL STATUS (Check one):**    Married    Separated    Unmarried (single, divorced, widowed)

**HOUSEHOLD MEMBERS AND NUMBER IN COLLEGE INFORMATION:**

- 1) Student — Write your name and age on the first line.
- 2) List the names and ages of your parents/stepparents on the second and third lines. On the remaining lines, list your parents' other children if your parents provide more than 50% of their support from 07/1/2007 to 06/30/2008 **OR** the children would be required to provide parental information when applying for Federal Student Aid. Also, list other people if they now live with your parents and your parents provide more than 50% of their support and will continue to provide the support from 7/1/2007 to 6/30/2008. Support includes money, gifts, loans, housing, food, clothes, car, medical and dental care, payment of college costs, etc.
- 3) Write in the name of the college for any household member, EXCLUDING YOUR PARENTS/STEPARENTS, who will be attending college at least half time between 07/01/2007 through 06/30/2008 and will be enrolled in a degree, certificate or diploma program.
- 4) Attach a separate sheet if necessary.

Full Name of Family Member	Age	Relationship to Student	Name of College
		Student	Frederick College

**PARENTS/STEPARENTS' 2006 FEDERAL TAX FORM (Check one)**

*We did or will file a 2006 IRS Form 1040, 1040A, 1040EZ, Electronic 1040PC, 1040 Telefile or a tax return for Puerto Rico or other foreign country.*

→ Attach a SIGNED copy of your parents'/stepparents' 2006 Federal Income Tax Return. If your parents/stepparents are married but filed separately, attach both 2006 Federal Income Tax Returns. If your parents do not have a copy, they can request a print out by contacting the IRS at **1.800.829.1040**. The print out must be signed.

*We did not file and were not required to file a 2006 Federal Income Tax Return.* Parents/stepparents must list their total wages earned in 2006. Write "\$0" on the line for "Total Amount Earned" if no money was earned from an employer. Attach W2 and/or other earning statements such as IRS Form 1099s.

Total Amount Earned in 2006

Father/Stepfather                   \$ \_\_\_\_\_

Mother/Stepmother                 \$ \_\_\_\_\_

*Did your parent/stepparent PAY child support in 2006 because of divorce or separation or as a result of a legal requirement?*

**NO**

**YES** — List the total amount paid in 2006: \$ \_\_\_\_\_

Full name of custodial parent:  
\_\_\_\_\_

Name of child(ren) receiving support:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BY SIGNING THIS VERIFICATION FORM, I CERTIFY THAT ALL OF THE INFORMATION REPORTED IS COMPLETE AND CORRECT. I FURTHER UNDERSTAND THAT PURPOSEFULLY GIVING FALSE OR MISLEADING INFORMATION ON THIS FORM MAY RESULT IN FINES, JAIL OR BOTH. (At least one parent must sign.)**

Parent \_\_\_\_\_ Date \_\_\_\_\_

**2006 UNTAXED INCOME — DO NOT LEAVE THIS SECTION BLANK.** You must write the amount received in 2006 or if no income was received from the specific source listed, you must write "\$0". Complete for the parents/stepparents listed above.

CALENDAR YEAR 2006	FATHER OR STEPFATHER	MOTHER OR STEPMOTHER
Welfare benefits, including Temporary Assistance for Needy Families (TANF). Do not include Food Stamps or subsidized housing.		
Social Security benefits received for all household members that were not taxed (such as SSI). Attach SSA1099.		
Payments to a tax-deferred pension and savings plans (paid directly or withheld from earnings) including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.		
Child support RECEIVED for all children. Do not include foster care or adoption payments.		
Foreign income exclusion from IRS Form 2555-line 43 or 2555EZ-line 18.		
Credit for federal tax on special fuels from IRS Form 4136-line 10-nonfarmers only.		
Housing, food, and other living allowances paid to members of the military (BAS/BAQ), clergy, and others (including cash payments and cash value of benefits).		
Veterans' noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.		
Any other untaxed income or benefits such as worker's compensation, untaxed portions of railroad retirement benefits, Black Lung Benefits, disability, etc.		
Taxable earnings from the Federal Work-Study program.		

# What You Can Submit for Federal Income Tax Returns

1040 (both front and back)

1040A (both front and back)

1040EZ

## OTHER ACCEPTABLE FEDERAL INCOME TAX RETURN DOCUMENTS

In addition to the forms shown above, you can also submit one of the following:

- TAX TRANSCRIPT** — A tax transcript/print out is **FREE** and may be ordered to be sent to you at your address of record by calling (800) 829-1040 or by completing and mailing IRS Form 4506-T: *Request for Transcript of Tax Return*. When obtaining a copy of your return by phone, request **“Form 1722 with an RIFTP”**. The tax return transcript shows most line items contained on the return as it was originally filed, including any accompanying forms and schedules.
  - ☞ **Your parent’s signature is required on the tax transcript.**
- TELEFILE** — TeleFile allows 1040EZ filers to file a tax return over the phone. The TeleFile Tax Record must contain the 10-digit IRS confirmation number in Line N and your signature.
  - ☞ **The TeleFile does not have a signature line; therefore, your parent must sign your name at the bottom of the form.**
- ELECTRONIC FILING (E-FILE)** — The *e-file* provider (a tax return preparer such as H.R. Block, Jackson Hewitt Tax Service, etc.) prints out a copy of the return using their own format. Returns in the e-file provider’s format might not contain every line item, showing instead only the data the tax filer provided.
  - ☞ **The E-File is an acceptable document as long as your parent’s signature is on the form.**
  - When an electronic tax return is filed, an IRS Form 8453 is also submitted. Form 8453 does not have enough information and is not acceptable tax document for financial aid purposes.

- TAX FILING EXTENTION** — If your parents requested an extension for filing their tax return, submit a copy of it. The completed tax return must be provided as soon as it is available or all aid offered to you will be taken back.

**\*\* IMPORTANT: IF YOU FILED AN AMENDED 1040/1040A, YOU MUST SUBMIT THE AMENDED RETURN ALONG WITH A COPY OF YOUR ORIGINAL FEDERAL INCOME TAX RETURN.**

Do not submit this form to the Federal Processor.  
**Submit this form and copies of your parent’s tax return and W2 forms to:**

**IMPORTANT: Write the Student’s Social Security number on each of the items submitted with this form.**